

**APPLICATION & AGREEMENT Re
SUBSTANTIAL USE OF DISTRICT RESOURCES IN THE CREATION
OF INTELLECTUAL PROPERTY (CBA Art. 30.C.4.4)**

INSTRUCTIONS TO FACULTY MEMBER

By agreement between the District and AFT Local 2121, this form is to be used by faculty members seeking the substantial use of District facilities, equipment, or resources (including staff time or extra compensation) in creating intellectual property (see definition of substantial support in Article 30.B.10 of the Collective Bargaining Agreement between SFCCD and AFT Local 2121). Faculty members shall not begin using District resources in the production of any intellectual property work unless and until this Application is completed and is agreed upon between the faculty member(s), the appropriate Vice Chancellor, and AFT Local 2121.

<p>FACULTY MEMBER INFORMATION</p> <p>Name _____</p> <p>Department _____</p> <p>Phone # _____</p> <p>Email address _____</p> <p>If the work will have any co-authors employed by the District, check here <input type="checkbox"/> and attach a completed form for each co-author</p>

<p>PROPOSED TITLE AND DESCRIPTION OF WORK</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>

<p>DISTRICT FACILITIES, EQUIPMENT, OR RESOURCES TO BE USED: please identify each facility, piece of equipment, or resource (including staff time or extra compensation) with particularity; summarize the purpose or character of the proposed use; and, state an estimated amount, extent, or length for the use that will be required</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>If needed, check here <input type="checkbox"/> and attach additional page(s)</p>
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<p>OWNERSHIP OF COPYRIGHT IN WORK</p> <p><input type="checkbox"/> Creator(s)/Author(s) <input type="checkbox"/> District <input type="checkbox"/> Joint (Please specify percentages)</p> <p><input type="checkbox"/> Other (Explain)</p>

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REIMBURSEMENT FOR USE OF DISTRICT RESOURCES

Where the author(s) retain a full or partial right to copyright the material, the District shall be reimbursed for the reasonably assessed cost of the substantial support, as follows:

DISTRIBUTION OF ROYALTIES/INCOME:

__ % Creator(s)/Author(s) __ % District

__ % Other (Explain)

LICENSE GRANTED TO THE DISTRICT (if applicable):

I certify that the information provided above and in the attachments is true and correct.

Printed Name _____

Signature _____

Date _____

Signatures acknowledging District and AFT agreement to the terms of this Application:

FOR THE DISTRICT:

FOR AFT LOCAL 2121:

_____ Signature	_____ Signature
_____ Vice Chancellor (Printed Name)	_____ Printed Name
_____ Date	_____ Title
	_____ Date